

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES
Special Meeting of September 22, 2015**

A special meeting of the Indian Hill Exempted Village School District was held on Tuesday, September 22, 2015, at 5:30 p.m. in the Indian Hill District Offices, Wetterstroem Conference Room, 6855 Drake Road, Cincinnati, Ohio 45243 in accordance with notices sent to each member. Roll call showed the following members as present:

Dr. Hooker
Mr. Lutz

Mrs. Johnston
Mr. Sharp

Mrs. Lewis

Also present were Dr. Miles, Mrs. Toth, Mark Ault, Antonio Shelton, Melissa Stewart, Ken Stegman, Anne Kuhn, Lori Klinedinst, Eric Fitzpatrick, and others.

EXECUTIVE SESSION (091510) Dr. Hooker moved, seconded by Mrs. Johnston, to go into Executive Session at 5:30 p.m. to discuss pending litigation. Roll call vote was as follows:

Dr. Hooker, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

The Board reconvened its special meeting at 6:10 p.m.

RECESS (091511) Dr. Hooker moved, seconded by Mrs. Johnston, to recess the special meeting of the Indian Hill Board of Education until 7:00 p.m. in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, OH 45243. Roll call vote was as follows:

Dr. Hooker, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

Mrs. Lewis excused herself at 6:10 p.m.

The Board reconvened its special meeting at 7:00 p.m.

Roll call showed the following members as present:

Dr. Hooker
Mr. Sharp

Mrs. Johnston

Mr. Lutz

PLEDGE OF ALLEGIANCE – Dr. Miles led those in attendance in the recitation of the Pledge of Allegiance.

ADOPTION OF SPECIAL MEETING AGENDA (091512) Mrs. Johnston moved, seconded by Mr. Lutz, to adopt the agenda of the special business meeting of the Indian Hill Board of Education, as amended, to include the recommendation for employment of Houston Hembree, various supplemental contracts and tuition reimbursements and approval of minutes from August 11 and August 31 meetings. All members present voted aye. Motion carried.

CORRESPONDENCE AND ANNOUNCEMENTS – Dr. Miles reported that a study of the 2017-18 school calendar has begun. We are examining a variety of options for that year. Later this year, consistent with state law, we will hold a public hearing about the calendar and conduct a first and second reading of the calendar.

The District established a task force in 2010 to study school start and dismissal times. We review the task force documents and continue to collect and review a variety of published research. Each year, I receive a few inquiries from parents about this topic. In addition, Barb Leonard has been working diligently in recent weeks to identify potential options for later daily school start times for Middle and High School students. There are many variables to consider when making such a change including:

- transportation costs;
- the requirement to provide transportation to students in our district who attend private schools;
- athletic and extra-curricular/club schedules; and
- potential impact upon Primary and Elementary Schools students and schedules that may impact parental work schedules and arrangements for child care.

In the near future, Barb Leonard and I plan to review the various options with the Operations Committee to determine if any change is needed, feasible, and/or desired.

APPROVAL OF TEACHER EVALUATION MODEL REVISIONS (091513) Dr. Hooker moved, seconded by Mrs. Johnston, to approve the revisions of the Teacher Evaluation Model as recommended by the Task Force which reviewed the

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Model in light of recent state legislation about the use of PARCC results as a component of teacher evaluations. Roll call vote was as follows:

Dr. Hooker, aye
Mr. Sharp, aye

Mrs. Johnston, aye

Mr. Lutz, aye

APPROVAL OF OVERNIGHT FIELD TRIPS (091514) Dr. Hooker moved, seconded by Mrs. Johnston, to approve the following overnight field trip:

- 1) IHHS Marching Band – Bands of America Competition, Indianapolis, IN, November 12-15, 2015

Roll call vote was as follows:

Dr. Hooker, aye
Mr. Sharp, aye

Mrs. Johnston, aye

Mr. Lutz, aye

ACCEPTANCE OF DONATIONS (091515) Dr. Hooker moved, seconded by Mrs. Johnston, to accept the following donations:

- (1) Boosters
 - (a) IHHS Marching Band – Metronome, \$1,900
 - (b) IHHS Marching Band – Zildjian Cymbals, \$1,000
- (2) Indian Hill Performing Arts Academy – \$3,700 District Program Fee and Building Grants

Roll call vote was as follows:

Dr. Hooker, aye
Mr. Sharp, aye

Mrs. Johnston, aye

Mr. Lutz, aye

PERSONNEL ACTIONS (091516) Dr. Hooker moved, seconded by Mrs. Johnston, to approve the following personnel matters as recommended by the Superintendent:

A. Employment Contracts – beginning 2015-16 year – attachments to Board only

Employee Name	Bldg/Assignment	% Contract	2015-16 Salary
Hembree, Houston	DST/Custodial	100	\$15.50/hr

B. Approval of Supplemental/Personal Service Contracts – 2015-16 year

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Duncan, Michael	SUPP	ATH	Soccer Coach, Boys, Asst Varsity - chg to 100%	12%	\$4,574.00
Given, Kim	SUPP	DST	Mentor Coordinator	4%	\$1,525.00
Jacobs, Brittany	SUPP	DST	Tutor, Home Instruction, not to exceed 210 hrs	\$33.74/hr	\$7,085.40
Vaughan, Kelly	SUPP	ES	Mentor (A Kanzeg)	4%	\$1,525.00
Jason, Rosa	SUPP	ES	Mentor (B Fitzgerald - 50%)	2%	\$762.50
Rise, Heather	SUPP	ES	Mentor (B Fitzgerald - 50%)	2%	\$762.50
Bachman, Rebecca	SUPP	ES	Mentor (K Kibler)	4%	\$1,525.00
Rise, Heather	SUPP	ES	Mentor (L Koepfle - 40%)	2%	\$762.50
Sprang, Erin	SUPP	ES	Mentor (L Koepfle - 60%)	3%	\$1,143.50
Mullenax, Teresa	SUPP	ES	Mentor (M Broxterman)	4%	\$1,525.00
Tuznik, Marcia	SUPP	ES	Mentor (T Gries)-Year 3, no assessment	4%	\$1,525.00
Seeger, Steve	SUPP	ES	Mentor (Z Rottenberg)	4%	\$1,525.00
Reger, Amy	PSC	HS	Bridges Presentation - August 2015		\$100.00

PERSONNEL ACTIONS (091516) - continued

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B. Approval of Supplemental/Personal Service Contracts – 2015-16 year - continued

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
McFarlan, Rebecca	SUPP	HS	Mentor (A Sayre)-Year 2, no assessment	4%	\$1,525.00
Burgess, Melissa	SUPP	HS	Mentor (C Wang)-Year 3, assessment	5%	\$1,906.00
McFarlan, Rebecca	SUPP	HS	Mentor (J Jackson)-Year 2, no assessment	4%	\$1,525.00
Ignatz, Ty	SUPP	HS	Mentor (J Siebenaller)-Year 2, no assessment	4%	\$1,525.00
Kuhn, Anne	SUPP	HS	Mentor (J Weber)-Year 1, no assessment	4%	\$1,525.00
Burgess, Melissa	SUPP	HS	Mentor (M Atwood)-Year 4, no assessment	4%	\$1,525.00
Jackson, Donita	SUPP	HS	Mentor (S Boys)	4%	\$1,525.00
Given, Kim	SUPP	MS	Mentor (A Fries)-Year 4, no assessment	4%	\$1,525.00
Gemmel, Sandra	SUPP	MS	Mentor (A Smart)	4%	\$1,525.00
Carpenter, Nick	SUPP	MS	Mentor (B Mitten)	4%	\$1,525.00
Gemmel, Sandra	SUPP	MS	Mentor (C Miller)	4%	\$1,525.00
Yeager, Kathy	SUPP	MS	Mentor (N Carpenter)	2%	\$762.50
Stidham, Jennifer	SUPP	MS	Mentor (N Zistler)	4%	\$1,525.00
Neff, Judy	SUPP	MS	Mentor (P Markiewitz)	4%	\$1,525.00
Smallwood, Elizabeth	SUPP	PS	Mentor (A Lichey)	4%	\$1,525.00
Schauer, Lisa	SUPP	PS	Mentor (B Danver)-Year 3, no assessment	4%	\$1,525.00
Anders, Jennifer	SUPP	PS	Mentor (L Girdler)-Year 2, assessment	5%	\$1,906.00
Arnold, Amy	SUPP	PS	Mentor (L Phelps)	4%	\$1,525.00
Zink, Kate	SUPP	PS	Mentor (S Alwine)	4%	\$1,525.00
Arber, Kathryn	SUPP	HS	Thespians	Group C	\$2,251.00
Dawkins, Monica	SUPP	PS	Kids Who Care Advisor	Group D	\$1,500.00

C. Tuition Reimbursements

EMPLOYEE	COURSE	COLLEGE	TUITION
Amy Mongenas	Technology Tools for Teachers	Ashland University	\$556.00
Ashley Morrison	Technology Tools for Teachers	Ashland University	\$556.00
Avery Lewis	Technology Tools for Teachers	Ashland University	\$556.00
Jeffrey Wells	Technology Tools for Teachers	Ashland University	\$556.00
Laura Gentile	Technology Tools for Teachers	Ashland University	\$556.00
Loni Jackson	Technology Tools for Teachers	Ashland University	\$556.00
Monica Dawkins	Technology Tools for Teachers	Ashland University	\$556.00
Sarah Kellett	Technology Tools for Teachers	Ashland University	\$556.00
Steve Seeger	Technology Tools for Teachers	Ashland University	\$556.00

D. Approval of Substitute Custodian: Carver Cook

Roll call vote was as follows:

Dr. Hooker, aye
Mr. Sharp, aye

Mrs. Johnston, aye

Mr. Lutz, aye

APPROVAL OF MINUTES (091517) Mrs. Johnston moved, seconded by Dr. Hooker, to approve the minutes of the August 11 and August 31, 2015 board meetings, as presented. Roll call vote was as follows:

Dr. Hooker, aye
Mr. Sharp, aye

Mrs. Johnston, aye

Mr. Lutz, aye

APPROVAL TO PAY INVOICES (091518) Mrs. Johnston moved, seconded by Dr. Hooker, to approve the following invoices for payment in accordance with Section 5705.41 (D)(1):

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VENDOR	ITEM DESCRIPTION	AMOUNT
A Plus Connections	Install Fiber and Cabling	\$3,917.00
Bookshelf	English Novels	\$39,396.74
Enquirer Printing	2015-16 School Calendars	\$3,900.00
Ferguson Enterprises, Inc.	HVAC Parts	\$3,879.90
Great Oaks ITCD	Registration and Lodging for DECA State and Nationals	\$16,652.00
Motz Engineering	Professional Engineering Services for Server Room	\$3,867.00
Phillips Supply Company	Scrubbers	\$21,454.00
Schwebach and Son Painting	Patch and Paint Walls in District	\$3,230.00
Silver Strong & Assocs	PD Workshops, 9/4/2015	\$7,250.00
Skeets Humphries Construction	Repaired deteriorated sidewalks at High School	\$4,754.00
Varsity Spirit Fashions	Cheerleading Uniforms	\$3,081.00

Roll call vote was as follows:

Dr. Hooker, aye
Mr. Sharp, aye

Mrs. Johnston, aye

Mr. Lutz, aye

ADOPTION OF FY2015 CARRYOVER APPROPRIATIONS (091519) Mrs. Johnston moved, seconded by Dr. Hooker, to adopt the following Resolution:

BE IT RESOLVED, by the Board of Education of the Indian Hill Exempted Village School District, Hamilton County, Ohio, that to provide for the carryover expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30th, 2016, the following sums be and are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows:

**FY2015 CARRYOVER APPROPRIATIONS
Governmental Fund Types**

Fund Class/Name	Fund Number/ SCC		Total Appropriation
General Fund Class			
General Fund	001		\$1,036,394.87
Permanent Improvement	003		\$126,491.25
Special Revenue Class			
Public School Support	018	\$0.00	
Athletic Fund	300	\$25.75	
Auxiliary Service	401	\$174,985.89	
Title VI-B IDEA	516	\$4,472.46	
Title I	572	\$0.00	
Title II-a Teacher Quality	590	\$0.00	
TOTAL SPECIAL REVENUE CLASS			\$179,484.10

ADOPTION OF FY2015 CARRYOVER APPROPRIATIONS (091519) – continued

Fund Class/Name	Fund Number/ SCC		Total Appropriation
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Food Service	006		\$16,864.25
Agency Funds	200		\$6,000.00
TOTAL APPROPRIATIONS - ALL FUNDS TYPES			\$1,365,234.47

Roll call vote was as follows:

Dr. Hooker, aye
Mr. Sharp, aye

Mrs. Johnston, aye

Mr. Lutz, aye

ADOPTION OF FY2016 PERMANENT APPROPRIATIONS (091520) Dr. Hooker moved, seconded by Mr. Sharp, the adoption of the following Resolution:

BE IT RESOLVED by the Board of Education of the Indian Hill Exempted Village School District, Hamilton County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30th, 2016 the following sums be and are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows:

**ANNUAL APPROPRIATION RECAP SHEET
ALL FUNDS TYPES
Governmental Fund Types**

Fund Class/Name	Fund Number/ SCC		Total Appropriation
General Fund Class			
General Fund	001		\$38,343,553
Debt Service Fund	002		\$3,803,856
Permanent Improvement Fund	003		\$3,893
Special Revenue Class			
Public School Support	018	\$23,086	
Athletic	300	\$348,432	
Auxiliary Service	401	\$1,188,330	Allocation pending
Network Connectivity	451	\$000	Allocation pending

ANNUAL APPROPRIATION RESOLUTION

CITY, EXEMPTED VILLAGE, JOINT VOCATIONAL OR LOCAL BOARD OF EDUCATION

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Fund Class/Name	Fund Number/ SCC		Total Appropriation
Title VI-B	516	\$583,050	
Carl Perkins Grant	524	\$4,000	Allocation Pending
Title I	572	\$217,004	
Title VI-B ECSE	587	\$3,720	
Teacher Quality	590	\$44,906	
TOTAL SPECIAL REVENUE CLASS			\$2,412,528

PROPRIETARY FUND TYPES

Fund Class/Name	Fund Number/ SCC		Total Appropriation
Enterprise Fund Class			
Food Service	006	\$615,000	
Total Enterprise Fund Class			\$615,000

FIDUCIARY FUND TYPES

Fund Class/Name	Fund Number/ SCC		Total Appropriation
Trust Fund Class			
Special Trust Fund	007	\$9,849	
Total Trust Fund Class			\$9,849
TOTAL APPROPRIATIONS - ALL FUNDS TYPES			\$45,188,679

Roll call vote was as follows:

Dr. Hooker, aye
Mr. Sharp, aye

Mrs. Johnston, aye

Mr. Lutz, aye

APPROVAL OF FIVE YEAR FORECAST (091521) Mrs. Johnston moved, seconded by Dr. Hooker, to approve the five-year forecast and authorize its initial filing with the Ohio Department of Education, as required by law, as presented. Roll call vote was as follows:

Dr. Hooker, aye
Mr. Sharp, aye

Mrs. Johnston, aye

Mr. Lutz, aye

APPROVAL OF AMENDED SERVICE CONTRACTS (091522) Mrs. Johnston moved, seconded by Dr. Hooker, to approve the following service contracts, as amended:

- (1) COTI – Occupational Therapy – Reduce to approx. 15 hrs/wk at \$70/hr (from 50 students, now 11)
- (2) HCESC – Speech/Language Services – Home Instruction, \$2,660
- (3) MEO Business Group – Occupational Therapy Services, \$60/hr

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Roll call vote was as follows:

Dr. Hooker, aye
Mr. Sharp, aye

Mrs. Johnston, aye

Mr. Lutz, aye

COMMITTEE REPORTS – Dr. Hooker reported that the Operations Committee has begun its review of the FY17 Capital Plan projects.

PUBLIC COMMENTARY – Mr. Eric Fitzpatrick, Sturbridge Drive, addressed the Board regarding school start and dismissal times, expressing his interest in a later school start time for middle and high school students.

Dr. Helen Koselka, Hopewell Road, also addressed the Board regarding school start and dismissal times, indicating the growing research in support of a later school start time for teens.

ADJOURNMENT (091523) Dr. Hooker moved, seconded by Mr. Lutz, to adjourn the September 22, 2015 special meeting of the Indian Hill Board of Education at 7:26 p.m. Roll call vote was as follows:

Dr. Hooker, aye
Mr. Sharp, aye

Mrs. Johnston, aye

Mr. Lutz, aye

Board President

Treasurer